

**BUILDINGS AND GROUNDS MANAGEMENT**

School district properties will be maintained in good physical condition: safe, clean, and sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The Superintendent will have the general responsibility for the care, custody, and safekeeping of all school property, establishing such procedures and employing such means as may be necessary to discharge responsibility. The Superintendent may delegate certain responsibilities to other school system employees.

At the building level, the Principal will be responsible for overseeing the school plant and for the proper care of school property by the staff and students. The Principal may be assisted by other system employees as assigned by the School Board or Superintendent of Schools.

RSA 198:15-b requires school districts that are approved for school building aid after August 18, 2012 develop a 20-year maintenance plan “that identifies and defines the program and activities necessary to achieve the design life expectancy of the building. Such program shall include activities having to do with scheduled repairs, upkeep, minor alterations, and enhancements of the building. The maintenance plan shall also consider preventive maintenance supporting building systems and components.”

The development of a maintenance plan is not required for school districts already receiving building aid.

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